



Application Form for St. Margaret's Nursery

St. Margaret's Nursery

The Mardens, Ifield, Crawley, West Sussex RH11 0AQ

Telephone 01293 421080

Headteacher: Mrs Jill Hine B.Ed (Hons), NPQH

Nursery Manager: Mrs Nichola Rea nichola.rea@stmagsifield.co.uk

Dear Parent/ Guardian,

Thank you for the interest you have shown in our nursery. A child can be considered for a place in nursery from the start of the academic year following the child's third birthday. If spaces are available these will be offered to children who are 3 within the term.

If you would like to apply for a place at our nursery please see the checklist below.

- Please complete the application form, ensuring you have stated which criteria your application fits into.
- Return your completed form together with a copy of either your child's birth certificate or passport to St Margaret's school or Nursery in a sealed envelope.
- All applications must be returned by January 31st to be allocated for the following September intake.
- The 'allocation of sessions' process begins in February. You will be informed if you have or haven't been allocated a space by the end of March of that same year.
- Please update and inform the nursery if you have any changes to your contact details. ·

Please contact the nursery if you would like to book an appointment to view the nursery. We

hope the above information helps you with your application.

Yours sincerely

Nichola Rea

Nursery manager

Please complete this form in capital letters and return in a sealed envelope to St Margaret's Nursery with a copy of your child's birth certificate.

Child's Surname..... Child's First Name.....

Child's Date of Birth..... Male /Female.....

Address.....

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Contact email address.....

Telephone Number.....

Mother's name..... Mobile number.....

Father's name..... Mobile number.....

Child's first language..... Ethnic Origin.....

All applications need to be received by 31st January, to be considered for a place in the following September intake. The following criteria is used to determine and allocate the places.

Please indicate below the criteria category your application applies to:

1. Children that are "looked after" in the community.

2. Children with Special Educational Needs.

4. Children who have a sibling already attending St Margaret's C of E Primary School or Nursery.

5. All other applications.

If your application applies to criteria number 4 please give more information as to why you feel your child qualifies for these criteria.

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Please tick below the group of sessions that you would prefer for your child.

Days	Time	Sessions available	Group of sessions you would like.
Monday - Friday	8.30-11.30	Funded only hours	
Monday – Friday	8.30-16.30	There are different collection times depending on the funding you have available. 14.30, 15.30, 16.00, 16.30	
Monday – Friday	8.30-12.00	If using 15 hrs of funding then there will be a charge of £3 per day.	
Monday – Friday	8.30-13.00	If using 15 hrs of funding then there will be a charge of £12 per day	
Monday -Friday	1.00-4.00	Funded only hours	

Funded only Term time only

Preferred start date:

September 2024

September 2025

September 2026

Please see the Nursery Admissions Policy for further details in regard to the admissions process. You can access this on the St Margaret's C of E Primary School website or please ask for a copy in nursery.

Signature _____ of _____
 Parent/Guardian..... Name
 (please print)..... Date..... For

further details please contact:

Mrs Nichola Rea, St Margaret's Nursery, The Mardens, Ifield, Crawley, West Sussex, RH11

0AQ 01293 421080 nichola.rea@stmagsifield.co.uk

Nursery Use Only

Date received..... Staff Initials.....

I.D. number.....