



AGM

Meeting Minutes

20th September 2022 | 6:00 pm | School Hall

Attendees

Emma Booyesen, Dawn Shepard, Jill Hine, Marina Simmonds, Rebecca Haken, Diane Kelly, Nicky Wood and Laura Daly

Apologies

No Apologies received

Welcome

Thank you for coming, we do appreciate you taking the time to come over in the evening.

Our highlights for the last year include **Elfridges, Summer Fair "Field of Fun", Quiz Night, School Disco.**

We will be mindful of the current cost of living crisis but we hope to be able to do more for this coming financial year.

Previous Minutes and matters arising

Following on from the last PTFA meeting we had since had our Summer Fair and Quiz night, nothing further is required to be discussed.

Mrs Hine also asked the PTFA at the start of this school year for financial help. 5 tablets that were required for pupils in years 3 & 4. The cost was **£617.45**

Additionally, an update on the Outside tables for Mrs Fox. These are made to order and we are hoping for delivery by Christmas but we may receive them sooner.

Chair's Report for 2021/2022

There is not a lot for me to say here as we have had the impact of COVID-19 for the last two years of our running the PTFA and even though we have done some fundraising, as covered in the highlights of the last year, we always want to be able to do more. We are conscious of the cost of living crisis and where we need to cover costs for replacing tech or anything else that is needed by the school, we will try our



best to keep it at a minimum. However, we do want to create fun events for parents and children to attend and where Elfridges was extremely popular we just don't want to be doing or repeating the same events all the time so I would like to encourage parents to come to our meetings and suggest new ideas for events and become part of the committee so they can understand where the money goes and what is required. We are constantly learning from our events and we are trying to improve them each time, but we can't do this without the help of our volunteers.

Treasurer's Report for the year ending 31st August 2022

Our roughly estimated financial standing as of 31st August 2022, we are currently in the process of collating data for accountant approval.

Income Generated	
Amazon	£148.21
Easyfundraising	£40.09
Paypal (Events)	£3,368.33
Other Income	£635.58
Your School Lottery	£1,372.50
Cash	£1,630.24
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Total Income	£7,194.95
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Outgoing	
Admin/Stock	£1,347.33
Towards the School (books, outside tables and year 6 etc)	£3,555.06
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Total Outgoings	£4,902.39
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Election of available positions

The current committee is happy to stand again for this year and were approved by all attendees for the continued representatives for the following positions.

Chairman – Emma Booyen
Secretary – Dawn Shepard
Treasurer – Rebecca Haken



General Discussion

- **Bingo night** - 7th October 2022 at 7pm still need to get prizes for games and organise other games.
- **School Disco** – 14th October 2022 same set up as before however, there will be no tuck shop. Juice and biscuits will be available and bag of Sweets will be given at entrance.
- **Elfridges** - 9th December 2022 - Chocolate/sweet shop two ticket prices £3 and £5 full details to be discussed closer to the time.
- **Christmas Hampers** – 15th December 2022 second to last day of the Autumn term and a Rainbow Hamper has been suggested.

Financial Distribution

We have asked Mrs Hine what is needed for this year and Mrs Hine will be having a staff meeting and will advise accordingly. Currently, this financial year we have spent the **£617.45** for the tablets that were needed for years 3 & 4.

Next Meeting Date

To be confirmed.